

## **Liberty Booster Club Meeting Minutes**

**October 15, 2019 - 6:15 pm @Liberty High School**

### **Members Present:**

Tom Davidson  
Tricia McCaffrey  
Cindi Blackstock  
Holly Sorge  
Mollie Prasad  
Renee Tate  
Danieal Broz

### **President Report - Tom**

- Jen Burright submitted her resignation from the booster board to Tom last week.
- A new candidate for the board, Stephanie Clancey, was discussed and unanimously voted in. She will be taking over inventory for concessions.

### **Treasurer Update - Danieal**

- Cash balance is \$44,665. There are around \$1700 in expenses yet to be paid, and several deposits to make. As always, we require a minimum of \$10,000 in the account.
- Danieal's card compromised again, so she has ordered a new card.
- Bank cards are being changed and signed this week. New card holders will be Tom and Stephanie. Renee and Danieal will also remain on the account.
- It was discussed to provide a financial report at each meeting. Tom (along with guidance from Ken) and Danieal will discuss what is acceptable.

### **Secretary Update - Holly**

Funding requests:

- Educator's Rising – last month's request was funded and paid at \$180. The sponsor did email and made a change to the number of students attending. They only required \$90. Holly will email the sponsor and request the additional \$90 be paid back to the booster club.
- The Eagle Express - \$120 requested for cash boxes/aprons. Motion by Tricia, second by Mollie, motion carried.
- Dance Team (JV) \$140, (JV & V) \$300, (JV & V) \$675, (JV & V) \$350 – all entry fees for dance competitions. Total for dance = \$1465. Motion by Holly, second by Renee, motion carried.

### **Fundraisers**

#### **Concessions: Renee**

- Last week's game sales were much lower than normal. Surprising for a homecoming game. Total concessions profits so far are approximately \$10,500. We will be hosting a Nov. 1 district game and possibly the next Friday, Nov. 8, also.

- Stephanie Clancey will be taking on inventory for the concessions stands – a part of the Concessions Manager job.
- **Top priority** – we still need to find someone to take on the role of Concessions Manager. Renee would like to be done this Fall season.

#### **Spirit Wear: Cindi**

- All inventory is paid for and we are up \$745. Tom requested an estimate on the value of inventory in stock. Cindi will be able to provide that after this next home game. Cindi is considering some options for the holiday bazaar.

#### **Holiday Bazaar - Tricia**

- The holiday bazaar is Nov. 9 from 9-3pm. Set-up for the event will be Nov. 8. The school will supply 40 tables. We have 110 tables reserved through a vendor and they'll be dropped off Friday afternoon, Nov. 8, at 3pm. **We (board members as available) will start setting up at 1pm that day and there is a sign-up genius out that is requesting help.**
  - The event is SOLD OUT with approximately 150 vendors/tables sold.
  - We are requesting student groups to help with table set-up, evening set-up, the day of the bazaar, and tear-down. We are sending individual emails to some coaches/clubs asking for "team" help. Several volunteers still needed.
  - Cindi and Veronica will help coordinate the basket raffle – drop off has been arranged at Veronica's house. This is all being communicated to vendors.
  - T-shirts will be worn by volunteers, so they are easily identified
  - Pizza will be ordered for students helping on Friday night
  - Concessions will be open the full day of the bazaar
  - Tricia is sending a final email to all vendors this week with details on set-up, parking, etc.
  - Total expenses for the bazaar are very minimal, with the exception of table rentals. We have profited nearly \$6K paid by vendors so far.
  - Lots of social media promo on the event is occurring. We hope to have a large crowd.

8:20 meeting adjourned

#### **Upcoming Dates:**

Next meeting: **November 19@ 6:30 pm**